

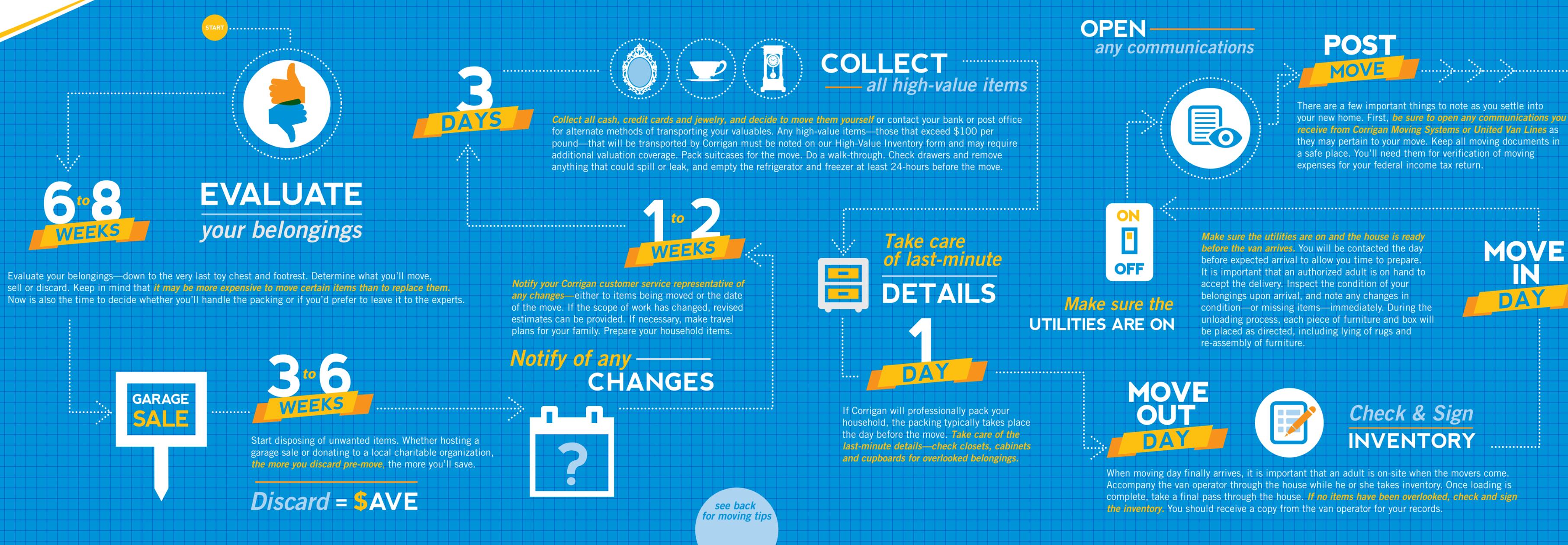
Residential
Moving Guide

Moving from one home to another can be an overwhelming undertaking, but it doesn't have to be. We understand that the process goes well beyond packing boxes and loading trucks.

We know we're moving more than just your belongings—we're moving your life.

The Corrigan team is dedicated to delivering the best possible moving experience. Based on more than 80 years of residential relocation experience, our Residential Move Guide is designed to arm you with tips, best practices and resources necessary to ensure the process is as seamless as possible.

experience **Craftsmanship**



TIPS & TRICKS

6 to 8
WEEKS

Prepare your family for the move. Explain the process, as well as the highlights of your new home or city.

3 to 6
WEEKS

Change your address with the post office, your employer, utility companies, insurance agencies, publications to which you subscribe, and government and public offices. Inform friends and family members of your new address.

1 to 2
WEEKS

Discard any prohibited items (partially used paint cans, cleaning fluids, flammables and the like), and set an appointment with a technician to prepare your appliances at least a day before moving.

3
DAYS

If you have small children, arrange for supervision on the move day. Pack a box of items you'll need immediately upon your arrival in your new home including toiletries, kitchen basics, tools, snacks and water. Have this box loaded last or take it with you. This is also a good time to drain fuel-based items, such as your lawn mower.

MOVE
OUT
DAY

Confirm complete contact information with your van operator, including the address of your new home and cell phone numbers.

MOVE
IN
DAY

Appliances will NOT be installed unless arrangements have been made. Make sure an adult is present to accept delivery.

POST
MOVE

In the weeks following your move, check state requirements for information on auto registration and licenses. Have your records transferred to new professional service providers, such as your family physician and dentist.

IF CORRIGAN IS PACKING

Your professional packers will typically be on-site the day before the move. Ensure you're available to answer questions and point out the particularly fragile items.

If there are any items or boxes you're planning to take with you, place in a closet with a sign reading "DO NOT PACK. DO NOT LOAD."

Detach any items that have been attached directly to the premises in advance of the move, such as drapery rods and towel bars.

Leave beds assembled, but remove sheets, blankets and bedspreads.

If Corrigan is also UNpacking, your belongings will be unpacked and cartons will be removed.

IF YOU'RE PACKING

Start early! Make a plan for packing the entire house and get started on the areas of your home that are utilized infrequently.

Use good materials. Corrigan has specialized packing material available or it can be purchased at a local supply store.

Be aware that some items cannot be moved. Check with your Corrigan customer service representative for a full list.

High-value belongings require special attention! If you pack them, they should be itemized and a Corrigan van operator should inspect before loading.

Make sure everything is ready to go **BEFORE** moving day.

HELPFUL HINTS

If you're relocating to a new city or state, request a referral from your physician, dentist and other local service providers. This advice will save time and energy following your move.

If you have children, request transcripts of their records from their current school.

Transfer, sell or resign local memberships if necessary. Be sure to visit former clubs (e.g. athletic facility) prior to your move to gather personal belongings.

Have rugs and draperies cleaned prior to the move and leave them wrapped to ensure they're fresh upon arrival to your new home.

Do not clean upholstered furniture close to your move date—moisture could cause mold.

Third-party servicing for specialty items—such as hot tubs, appliances and exercise equipment—may be required.

If you have pets, take them to the veterinarian prior to the move. Most states require health certificates and proof of vaccinations. Make travel plans for them.

Corrigan does not accept responsibility for safely transporting houseplants. You will want to arrange for other means of transportation or dispose of them prior to the move.

Leave your new address in plain view in your former residence. That way, the new occupants can forward any mail that is accidentally delivered to them.

JUST THE FACTS

Payment is required before delivery in cash, by traveler's check, credit card, money order or cashier's check. Personal checks are not accepted.

For all interstate moves, have two adults present for delivery whenever possible. One adult should help facilitate the unloading process, while the second adult checks off inventory of belongings.

FINAL MOVE OUT CHECK LIST

- Water shut off
- Furnace shut off
- Lights turned off
- Utilities arranged for disconnection
- Windows and doors secured
- Old house keys/garage door openers left behind